



# Applying for the NYS Dream Act and TAP funding

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BMCC Immigrant Student Success (Spring 2020)



# Part I

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Registering and Log in

# Getting Started

Go to [www.hesc.ny.gov/dream](http://www.hesc.ny.gov/dream)

The screenshot shows a web browser at the URL [hesc.ny.gov/dream/](http://hesc.ny.gov/dream/). The page features a yellow header with the text "program." and a navigation bar with links for "Services", "News", "Government", and "Local". Below this is a green bar with the "Higher Education Services Corporation" logo and links for "Prepare", "Pay", "Repay", and "Contact". The main content area has a blue background with a photo of graduates and the text "Senator José Peralta New York State DREAM Act". On the right, a white box titled "START YOUR APPLICATION" contains the text "By clicking Apply Now, you will be directed to the DREAM Act application, powered by International Scholarship & Tuition Services (ISTS)." and a blue "APPLY NOW" button. An orange arrow points from the text "Click here" to the "APPLY NOW" button.

program.

NEW YORK STATE

Services News Government Local

Search

Higher Education Services Corporation

Prepare Pay Repay Contact

Senator José Peralta New York State  
DREAM Act

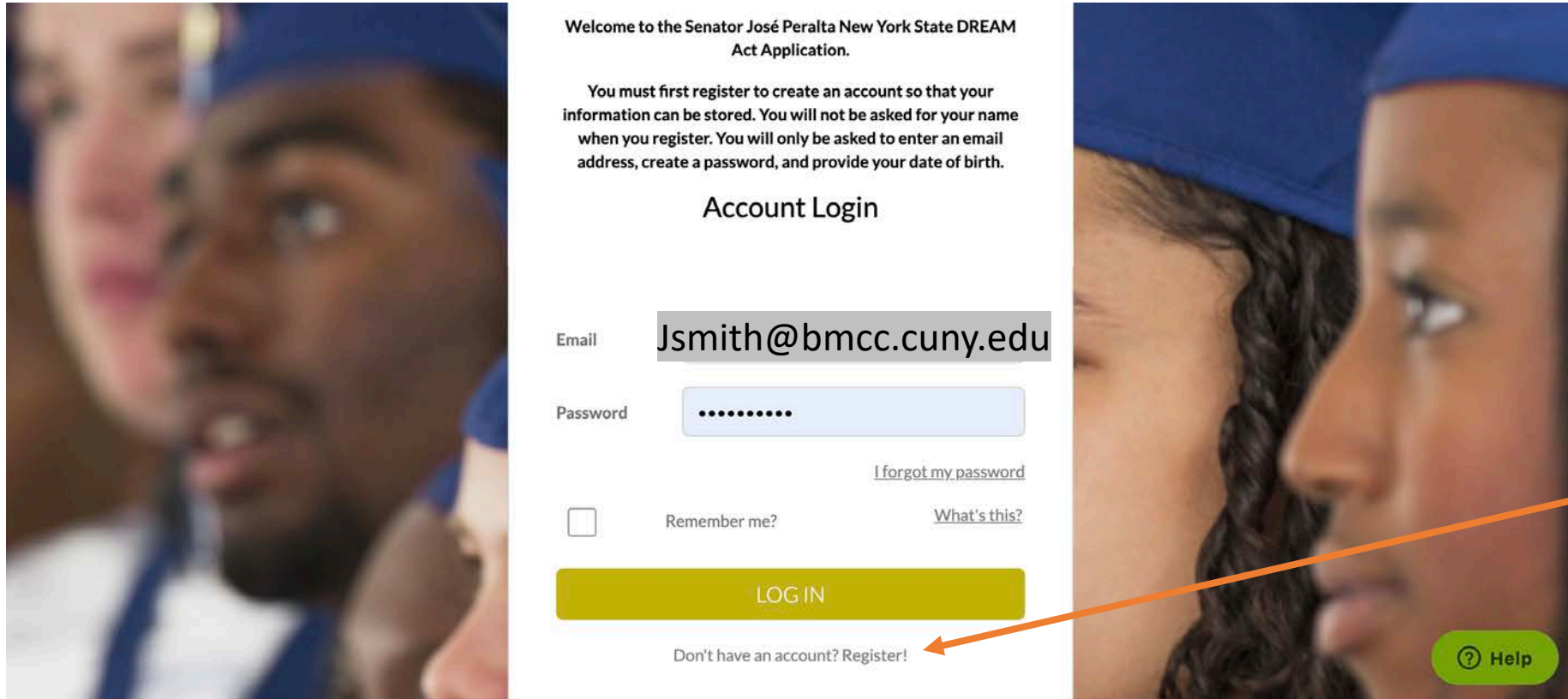
START YOUR APPLICATION

By clicking Apply Now, you will be directed to the DREAM Act application, powered by International Scholarship & Tuition Services (ISTS).

APPLY NOW

Click here

# Log-in



Welcome to the Senator José Peralta New York State DREAM Act Application.

You must first register to create an account so that your information can be stored. You will not be asked for your name when you register. You will only be asked to enter an email address, create a password, and provide your date of birth.

### Account Login

Email

Password

[I forgot my password](#)

☐ Remember me? [What's this?](#)

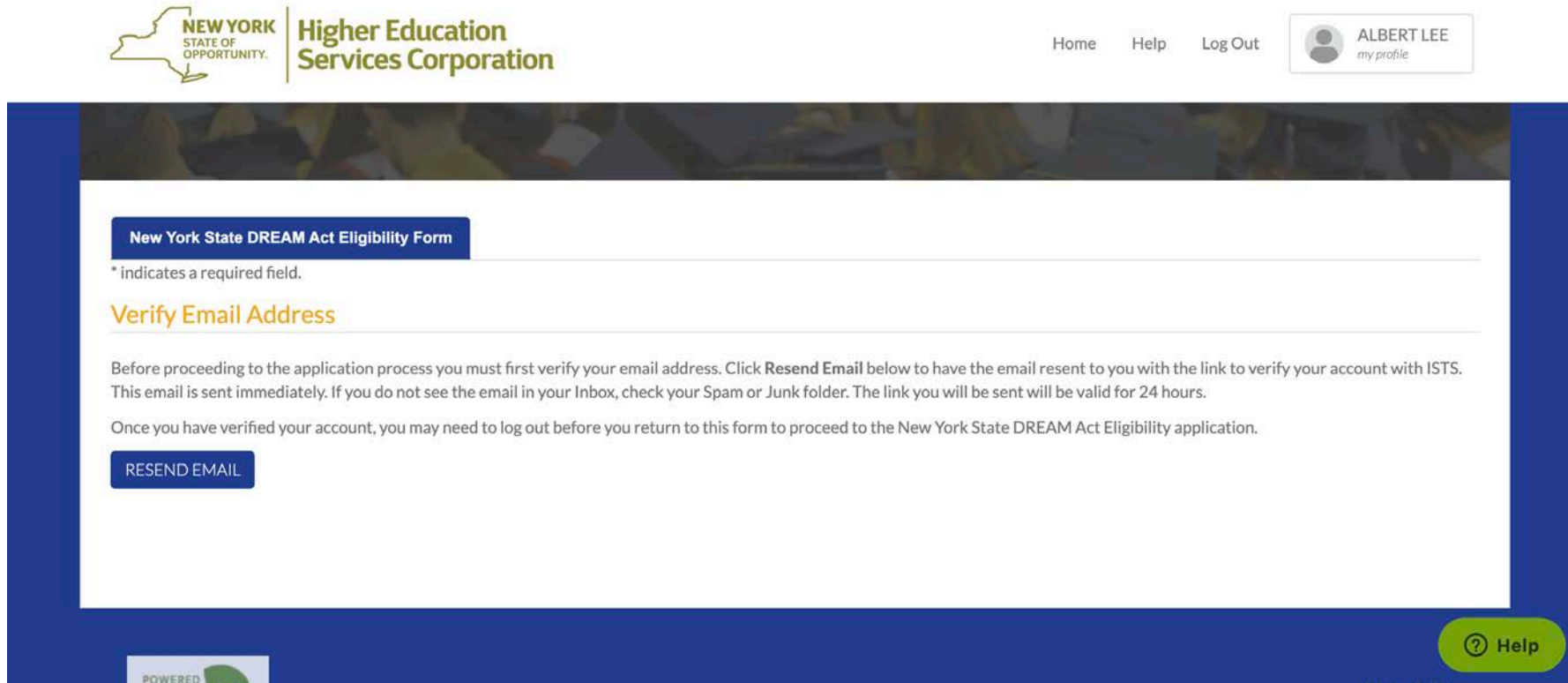
[LOG IN](#)

[Don't have an account? Register!](#)

[Help](#)

If you have an account with ISTS, please log-in with your username and password. If you have never registered with ISTS please click “Don’t have an account? Register!”

# “Forgot” Password?



The screenshot shows the top of a web page for the New York State DREAM Act Eligibility Form. The header includes the New York State of Opportunity logo and the Higher Education Services Corporation name. Navigation links for Home, Help, and Log Out are present, along with a user profile for ALBERT LEE. The main content area is titled "New York State DREAM Act Eligibility Form" and includes a "Verify Email Address" section. This section contains instructions on how to verify an email address and a "RESEND EMAIL" button. A "Help" button is located in the bottom right corner of the form area.

NEW YORK  
STATE OF  
OPPORTUNITY.

Higher Education  
Services Corporation

Home Help Log Out

ALBERT LEE  
my profile

New York State DREAM Act Eligibility Form

\* indicates a required field.

Verify Email Address

Before proceeding to the application process you must first verify your email address. Click **Resend Email** below to have the email resent to you with the link to verify your account with ISTS. This email is sent immediately. If you do not see the email in your Inbox, check your Spam or Junk folder. The link you will be sent will be valid for 24 hours.

Once you have verified your account, you may need to log out before you return to this form to proceed to the New York State DREAM Act Eligibility application.

RESEND EMAIL

POWERED

Help

If you do not remember your password do not panic. Instead of trying different passwords just click forget password and a temp password will be sent to your email. Clicking on that link will allow you to submit a new password.

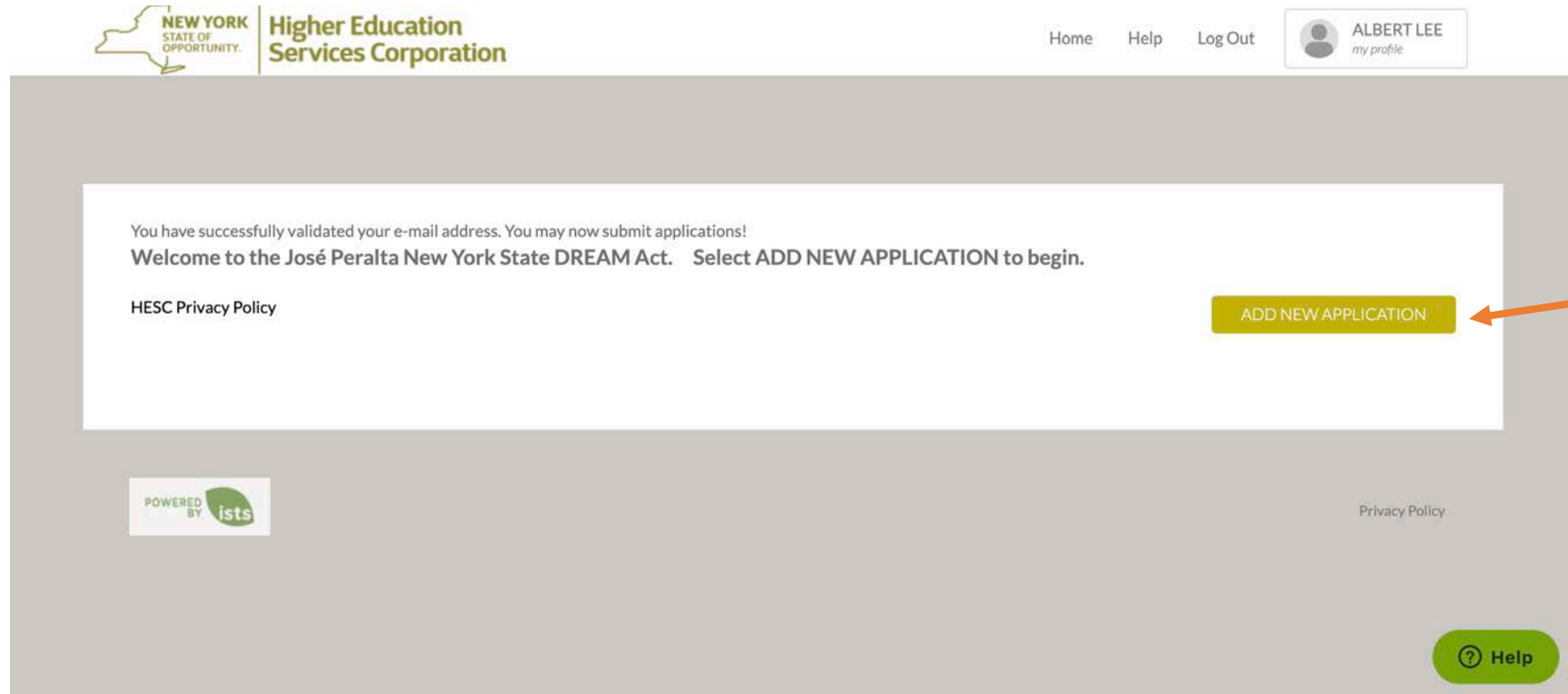


## Part II

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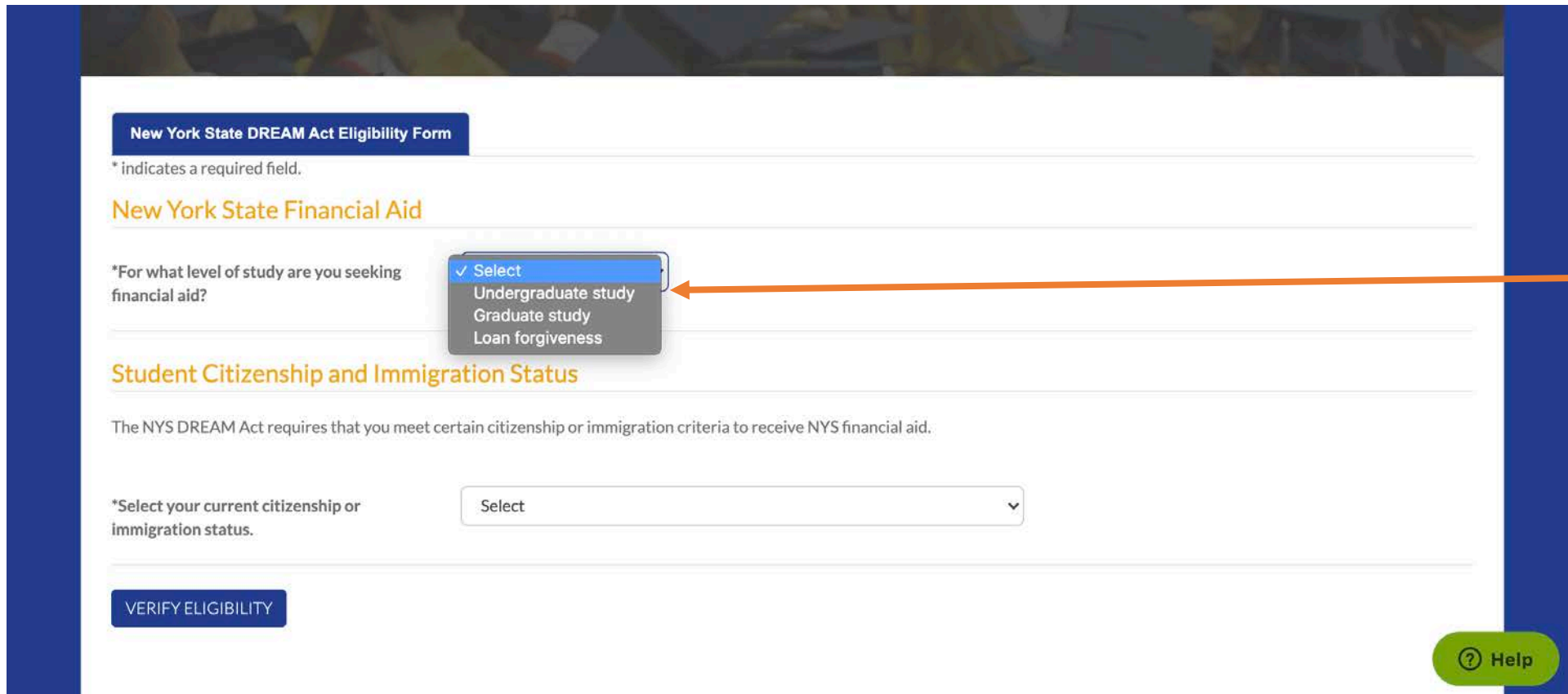
Completing the NYS DREAM Act Application

# Getting started



Click here to create an application

# What type of aid are you applying for?



**New York State DREAM Act Eligibility Form**

\* indicates a required field.

### New York State Financial Aid

\*For what level of study are you seeking financial aid?

- ✓ Select
- Undergraduate study
- Graduate study
- Loan forgiveness

### Student Citizenship and Immigration Status

The NYS DREAM Act requires that you meet certain citizenship or immigration criteria to receive NYS financial aid.

\*Select your current citizenship or immigration status.

Select

**VERIFY ELIGIBILITY**

**Help**

Undergraduate study includes students who are asking for aid to cover their associate degree or bachelor degree



# What year of aid are you applying for?

**New York State DREAM Act Eligibility Form**

\* Indicates a required field.

### New York State Financial Aid

\*For what level of study are you seeking financial aid? Undergraduate study ▼

\*What year did/will you first enroll in undergraduate studies? (YYYY) 2020

\*For what school year are you looking to receive financial aid? Select ▼

### Student High School Education Details

This section is used to identify your high school completion status to determine your eligibility under the provisions of the New York State DREAM Act. (For assistance in answering this question, read [here](#).)

\*What will your status be when you begin college in the school year you selected above? Select ▼

[? Help](#)

What year did you start college. If you attended college credit courses in high school please do not include that.

# What school year are you looking for aid?

**New York State DREAM Act Eligibility Form**

\* indicates a required field.

**New York State Financial Aid**

\*For what level of study are you seeking financial aid? Undergraduate study ▾

\*What year did/will you first enroll in undergraduate studies? (YYYY) 2020

\*For what school year are you looking to receive financial aid? 2020-21 ▾

**Student High School Education Details**

This section is used to identify your high school completion status to determine your eligibility under the provisions of the New York State DREAM Act. (For assistance in answering this question, read [here](#).)

\*What will your status be when you begin college in the school year you selected above? Select ▾

Help

If you are attending fall 2020 or spring 2021 you should select 2020-2021.

If you are applying for fall 2021 and/or spring 2022 you should select 2021-2022

# High School Info

\*For what level of study are you seeking financial aid? Undergraduate study ▾

\*What year did/will you first enroll in undergraduate studies? (YYYY) 2020

\*For what school year are you looking to receive financial aid? 2020-21 ▾

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## Student High School Education Details

This section is used to identify your high school completion status to determine your eligibility under the provisions of the New York State DREAM Act. (For assistance in answering this question, read [here](#).)

\*What will your status be when you begin college in the school year you selected above?

If you are currently enrolled or were previously enrolled in high school, please enter the year in which you will or intend to first enroll in college.

▾ Select  
I will have attended a New York State high school for two or more years.  
I will have received a New York State high school equivalency diploma.  
I will be charged in-state tuition at a SUNY or CUNY college for reasons other than residency.  
None of the above

▾ Select  
I will be charged in-state tuition at a SUNY or CUNY college for reasons other than residency.  
None of the above

## Student Citizenship and Immigration Status

The NYS DREAM Act requires that you meet certain citizenship or immigration criteria to receive NYS financial aid.

Help

Please decide carefully which category you fall into. If you select None of the above you will be automatically disqualified.

Note: a high school equivalency diploma is another word for “GED”

# High School or HSE Completion

financial aid:

\*What year did/will you first enroll in undergraduate studies? (YYYY)

\*For what school year are you looking to receive financial aid?

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## Student High School Education Details

This section is used to identify your high school completion status to determine your eligibility under the provisions of the New York State DREAM Act. (For assistance in answering this question, read [here](#).)

\*What will your status be when you begin college in the school year you selected above?

\*What will your high school completion status be when you begin college in the school year you selected above?

✓ Select

I will have received a New York State high school diploma.

I will have received a New York State high school equivalency diploma.

I will have received a diploma or equivalency diploma from a high school outside of New York State.

*If you are currently enrolled or were previously enrolled in college, provide the year you first attended college, even if you did not complete a term. If you will be graduating from high school or earning your high school equivalency diploma this year, please enter the year in which you will or intend to first enroll in college.*

[? Help](#)

## Student Citizenship and Immigration Status

Please answer carefully here. A high school diploma is not the same as a high school equivalency diploma. The state will verify this information on their end.

# STOP!!!

Answering the next question incorrectly has disqualified many undocumented students seeking state financial aid.

Selecting “I am currently without lawful immigration status ” does not disqualify you from this state financial aid.

Immigration status is a federal matter and not a state matter, the NYS DREAM Act was created with the intent to allocate state financial aid to those who are undocumented.

# Citizenship and Immigration Status

above?

\*What will your high school completion status be when you begin college in the school year you selected above?

I will have received a New York State high school diploma.

*If you are currently enrolled or were previously enrolled in college, provide the year you first attended college, even if you did not complete a term. If you will be graduating from high school or earning your high school equivalency diploma this year, please enter the year in which you will or intend to first enroll in college.*

### Student Citizenship and Immigration Status

The NYS DREAM Act requires that you meet certain citizenship or immigration criteria to receive NYS financial aid.

\*Select your current citizenship or immigration status.

VERIFY ELIGIBILITY

- ✓ Select
- I have a T-Visa
- I have a T-Visa but no SSN/TIN
- I have a U-Visa
- I have a U-Visa but no SSN/TIN
- I have Temporary Protected Status (TPS)
- I have Temporary Protected Status (TPS) but no SSN/TIN
- I have Deferred Action for Childhood Arrivals (DACA) status
- I am currently without lawful immigration status
- I am a U.S. Citizen whose permanent home is not in New York State
- I am a paroled refugee whose permanent home is not in New York State
- I am a Permanent Resident Alien whose home is not in New York State
- None of the above

Help

Please be very careful when answering this question. Selecting “None of the above” will disqualify you.

Selecting any of these options will require you to provide documentation, except “I am currently without lawful Immigration status”

# Disclosure and Consent

Disclosure & Consent

\*I affirm that I have read and agree to the Disclosure & Consent for submitting this application and all other applications for NYS financial aid. ☐ ← Clicking yes means you have read the disclosure and give your consent

\*I understand it is my responsibility to ensure that this application and all other applications for NYS financial aid are complete. ☐ ← Clicking yes means you understand that there are other forms you need to complete to get that aid (like TAP)

**Required Signature**

A legal signature is required for this application to acknowledge and confirm the information submitted. An electronic signature is available and can be used to satisfy this requirement. Alternatively, you may provide a handwritten signature in accordance with the instructions provided.

\*Please select one:  ← Select e-signature

Save/Submit

Help

# Signature

are complete.

## Required Signature

A legal signature is required for this application to acknowledge and confirm the information submitted. An electronic signature is available and can be used to satisfy this requirement. Alternatively, you may provide a handwritten signature in accordance with the instructions provided.

\*Please select one:

I prefer to provide an e-signature.

I agree, and it is my intent, to sign this application by typing my name, checking the "I Affirm" box, and by electronically submitting this application. I understand that my signing and submitting this application in this fashion is the legal equivalent of having placed my handwritten signature on the submitted application and this affirmation. I understand and agree that by electronically signing and submitting this application in this fashion I am affirming that I have read, understand, and agree to all provisions of this application, and I declare, under penalties of perjury under the laws of New York, that the information I have entered or submitted in connection with this application is true and complete.

\*I Affirm:

☐

\*Student E-Signature

Type your first and last name in the signature box.

Save/Submit

? Help

Please read the "I agree" statement carefully.

Failure to click this box and typing in your first and last name will disqualify you.



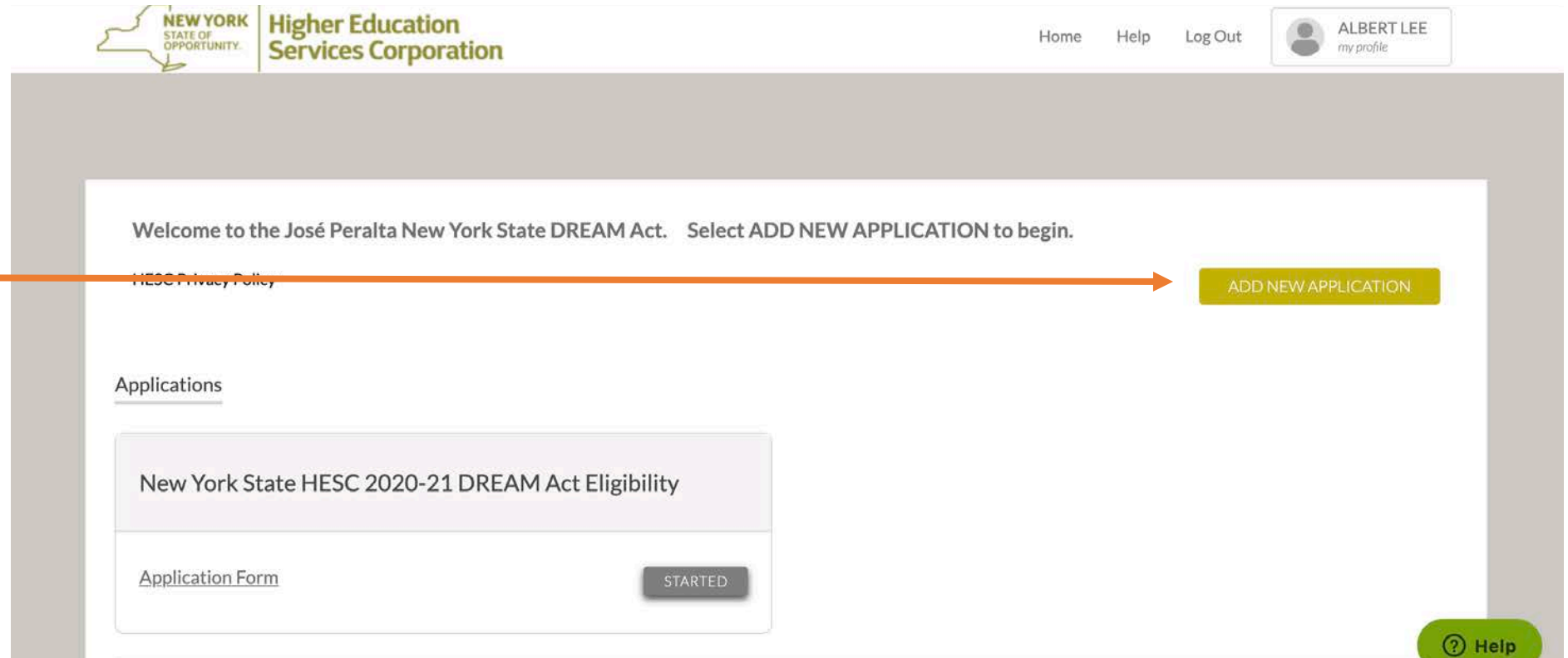


## Part III

Completing the TAP Application via the NYS DREAM Act

# Start TAP application

When you log into your ISTS account there should be a golden bar “Add New Application” click that to get started on the TAP application



# Financial Aid Applications

After you click add new application you will see all the applications you are eligible to apply to based on how you answered questions in the first part, the NYS Dream Act Application.

Click on a financial aid program to view the eligibility details and the application period for the 2019-20/2020-21 school year.

2020-21 Tuition Assistance Program (TAP) - Application Period: October 1, 2019 - June 30, 2021

Enhanced Tuition Awards (ETA) - Application Period: July 30, 2020 - August 31, 2020

Excelsior Scholarship Application Period: July 24, 2020 - August 31, 2020

\*Select the financial aid program for which you would like to apply.

Select

Click here to select form

APPLY NOW

Help

# Financial Aid Applications

If you are applying for multiple forms, you will have to return to this menu to create separate forms.

Click on a financial aid program to view the eligibility details and the application period for the 2019-20/2020-21 school year.

2020-21 Tuition Assistance Program (TAP) - Application Period: October 1, 2019 - June 30, 2021

Enhanced Tuition Awards (ETA) - Application Period: July 30, 2020 - August 31, 2020

Excelsior Scholarship Application Period: July 24, 2020 - August 31, 2020

\*Select the financial aid program for which you would like to apply.

✓ Select

2020-21 Tuition Assistance Program (TAP)

Enhanced Tuition Awards (ETA) or Excelsior Fall 2020 Scholarship

APPLY NOW

? Help

# Student information

Please be careful here.

Your university ID will be used to disburse aid unlike FAFSA which uses a SSN. Please make sure this is correct.

### Student College

Please provide your college for which you are applying for New York State financial aid.

\*Select the college you will be attending:

College/University Student ID

### Student Dependency Status


You are asked about your dependency status to determine your award amount and whether you will need to provide information about your parent, spouse or child along with your own.

\*At any time since you turned age 13, were you:

### Household Income

The question below is used to determine your household income. Your household income is considered to be the income of you and your spouse (if married) or you and your parents, or step parents, or adoptive parents with whom you resided. Household income should include any pension income and/or child support payments received.

\*For 2018, what was your total household income?  
*Do not enter the \$ symbol*

 [Help](#)

# Dependency

Picking “none of the above” does not disqualify you from aid but if you identify as one of the first three choices you are admitting to some form of dependency and aid package is usually higher.

Please provide your college for which you are applying for New York State financial aid.

\*Select the college you will be attending:

College/University Student ID

### Student Dependency Status

You are asked about your dependency status to determine your award amount and whether you will need to provide information about your parent, spouse or child along with your own.

\*At any time since you turned age 13, were you:

\*What was or will be your dependency status as of June 30, 2020?

☒ Select  
I lived with a parent/step-parent or adoptive parent for more than six weeks.  
I received more than \$750 from a parent/step-parent or adoptive parent.  
I was claimed as a dependent by a parent/step-parent or adoptive parent.  
None of the above.

### Household Income

The question below is used to determine your household income. Your household income is considered to be the income of you and your spouse (if married) or you and your parents, or step parents, or adoptive parents with whom you resided. Household income should include any pension income and/or child support payments received.

\*For 2018, what was your total household income?

*Do not enter the \$ symbol*

[? Help](#)

# Household income

They are asking about 2018, not 2019 or 2020.

Tax documents will not be collected but it is recommended that tax documents be used to reference income totals.

\*What was or will be your dependency status as of June 30, 2020?

**Household Income**

The question below is used to determine your household income. Your household income is considered to be the income of you and your spouse (if married) or you and your parents, or step parents, or adoptive parents with whom you resided. Household income should include any pension income and/or child support payments received.

\*For 2018, what was your total household income?  
*Do not enter the \$ symbol*

\*Is your 2020 household income expected to be \$80,000 or less due to separation/divorce, total and permanent disability, or death?  
*Only select Yes if your 2018 total household income exceeded \$80,000 and your 2020 income is expected to be at or below \$80,000 due to separation/divorce, total and permanent disability, or death.*

[? Help](#)

# Family members in college

Students can be eligible for more aid if they have a sibling or parent currently in college. If you select a number other than zero a form can be downloaded, signed and needs to be uploaded to your application. This is only for people who are also counted towards your household income. If you have an older sibling who file as independents, you can not count them.

income is expected to be at or below \$80,000 due to separation/divorce, total and permanent disability, or death.

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The question(s) below are to determine which of the family members who reside in your household are or will attend college in the upcoming academic year. This information is used to help determine your award amount.

If you are financially dependent on a parent, other family members in college include parents, spouse, siblings, and children. If you are financially independent, other family members in college can only include your spouse and your dependent children.

\*How many family members, living in your household, will be full-time college students between July 1, 2020 and June 30, 2021? Do not include yourself.

✓ Select  
0  
1  
2  
3  
4  
5

**Supporting Documents**

Any required documents are listed below as **REQUIRED**. If you are without lawful immigration status, or if you or your parent(s) do not have an SSN or TIN, please remove your street address and/or parent name(s) from all documents before uploading.

[Upload Instructions:](#)

[? Help](#)



# E-signature required

## Affirmation & Consent

I, the applicant, understand and agree that by signing and submitting this application, I am affirming that I have read, understand, and agree to all provisions of this application, and I declare, under penalties of perjury under the laws of New York, that the information I have entered or submitted in connection with this application (including all documents) is true and complete.

I, the applicant, the applicant's spouse, and/or the applicant's parent(s), consent to the submission by New York State ("NYS") Higher Education Services Corporation ("HESC") to the NYS Department of Taxation and Finance ("DTF") any and all information needed to verify the statements made in this application, and I authorize DTF to release to HESC any and all information regarding my income and personal income tax returns, including the returns themselves, for all periods reported in this application and for any subsequent period I apply for financial aid.

## Required Signature(s)

A legal signature is required for this application to acknowledge and confirm the information submitted. An electronic signature is available and can be used to satisfy this requirement. Alternatively, you may provide a handwritten signature in accordance with the instructions provided.

\*Please select one:

Select ▼

## Save/Submit

You can always return to your application at a later time. Click the **SAVE** button below to save your information.

SAVE

Your application will not be reviewed until you upload all the required supporting documents and click the **SUBMIT APPLICATION** button below.

? Help



# Part IV

Completion and Accepting Awards

# What happens next?

- After you complete your application the state needs to review the documents you have submitted.
- On your application dashboard if the progress bar is gray it means it was not submitted. If it is yellowish orange it means the application is being reviewed. If the box is green it means everything has been completed and you should be expecting an email.
- An award email will require you to accept the award amount you are eligible for.

# Warning!!

Your award can get disqualified/delayed if:

- You fail to accept the award
- If any of your documents have been rejected and you did not resubmit them
- If you completed high school or high school equivalency outside of NYS, you must take the ATB exam offered by the AATC office
- If you apply of FAFSA and the Dream Act