

Roles, Requirements, and Responsibilities

Role of I.O. and HEI Sponsor

| IMPLEMENTING ORGANIZATION | PROCESS (SEE SECTION 4.2 FOR DETAILS) | HEI SPONSOR |
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| <p>I.O. and overseas partners conduct outreach and recruit potential students.</p> <p>I.O. conducts outreach to HEIs and establishes agreements to sponsor.</p> | Outreach & Recruitment | HEI is encouraged to promote sponsorship opportunities and direct refugee students to apply to the program. |
| <p>I.O. administers a consolidated application process, including academic qualifications, personal background, and refugee eligibility.</p> | Application | HEI provides input on application design, particularly academic qualifications expected at their institutions. |
| <p>I.O. manages the selection process and works with U.S. Government (USG) and HEIs to ensure the best placement and academic match for each selected student.</p> | Selection & Admission | HEI receives a vetted candidate pool from I.O. for consideration, with each individual HEI making admission decisions. |
| <p>I.O. offers standard virtual or, with overseas partners, in-person pre-departure orientation services to the program cohort.</p> <p>I.O. facilitates recipient travel and entry arrangements in collaboration with relevant partners.</p> | Pre-Departure/ Pre-Arrival | HEI contributes to the creation and content of pre-departure orientation, and may participate (virtually) in some activities. |
| <p>I.O. organizes a virtual or in-person orientation upon recipient arrival in the U.S. to establish a cohort and introduce recipients to each other and to relevant I.O. staff.</p> | Student Orientation | HEI includes students in both the international student and general student orientations on campus. |
| <p>I.O. provides technical assistance, ongoing training and resources for HEI, program liaison, and campus committees to provide integration support.</p> <p>I.O. maintains regular communication with students and HEIs.</p> | Reception & Placement Services | HEI provides support through existing resources on campus, program liaison, and intentional integration efforts of the campus committee and campus community. |
| <p>I.O. provides technical assistance, ongoing training and resources for HEI, program liaison, and campus committees to provide integration support.</p> | Support Services | HEI provides support through existing resources on campus, program liaison, and intentional integration efforts of the campus committee and campus community. |
| <p>I.O. engages in a public-private partnership strategy to raise funds for the operating costs of the IO.</p> | Fundraising | HEI commits to minimum financial and in-kind contributions to help cover costs including tuition, room and board, and on-campus support. |